#### Referral to Torbay Multi Agency Child Exploitation (MACE) forum – for professional use only

**This referral form is for professional use only. For members of the public, please contact Torbay MASH or Devon and Cornwall Police.**

**Introduction:**

This multi-agency forum is held monthly to consider, discuss and monitor LOCATIONS and ADULTS OF INTEREST.

This forum is aimed at identifying, discussing and developing plans of Preventing and Pursuing perpetrators of any form of child exploitation in Torbay.

Any discussions should lead to plans of disruption, deterrence, and where required, the safeguarding of children and vulnerable adults.

**Guidance for completing this referral:**

* Complete Section 1 if you are referring a location or address of concern in the community.
* Complete Section 2 if you are referring an adult of concern.
* Please provide as much detail as possible.

\*\*Please note that if you have concerns for individual children when writing this referral, these need to be discussed with your Designated Safeguarding Lead and referrals made to Torbay MASH as appropriate.

* Referrals to MACE should also be shared as intelligence with the police via the Professionals Information Sharing Portal – please ensure that this is completed before the MACE meeting.

<https://www.devon-cornwall.police.uk/contact/contact-forms/partner-agency-information-sharing-form/>

**What will happen next?**

Once completed – please return this referral to [missingteam@torbay.gov.uk](mailto:missingteam@torbay.gov.uk)

The referral will be reviewed and if appropriate, will be placed on the next MACE agenda for discussion.

You may be invited as the referrer to attend the MACE forum for discussion.

General feedback will be provided to you on the outcome of this referral. There may be some occasions where detailed feedback is not provided due to the confidential nature of MACE discussions and planning.

Additional guidance or discussion on making a referral can be sought from missingteam@torbay.gov.uk.

Section 1 – Location of concern

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| **Location** | |
| Where is the location of concern? |  |
| Type of activity that you are concerned about – please include times of day of night or any patterns of activity |  |
| Who is going to this location of concern? |  |
| What is the source of your information? |  |
| Please identify any vulnerability and risk factors relating to this location  (For example, landscape design, lighting, adults using and selling drugs, vulnerable adults in the area, exploitation of young people, crime taking place, sexual assaults) |  |
| Please identify any strengths or protective factors  (places for safe socialisation are available, protective/appropriate adult oversight, member of the community would like to be actively involved in supporting and safeguarding the young people, businesses are willing to be involved) |  |
| Are you aware of any action or activity that is already in place or being planned to investigate and/or disrupt this location? |  |

### Section 2 – Individual/Adult of concern

Concerns about this individual may include:

* Sharing explicit images of children that they have had or are having a relationship with;
* Gifts children with money, food, tobacco, phones, bus/taxi fares (not drugs or alcohol);
* Supplies alcohol to children;
* Supplies drugs including New Psychoactive Substances;
* Has child associates that repeatedly go missing / absent, have added vulnerabilities (e.g. physical, mental, learning disabilities) or are known to be at risk of CE;
* Encourages children to have sex with them and or others for money, gift, or other reward;
* Encourages children to carry out crimes (drug running, shop lifting, selling stolen
* goods);
* Organises or pays for a child’s travel in or between towns;
* Uses violence, coercion, intimidation, harassment towards children;
* Associating with persons suspected or known to exploit children;
* Is an adult known or suspected to have had sexual relationship with under 16yr old(s);
* Encourages children to stay at their home or elsewhere during the day or overnight;
* Has continued contact with children after a disruption visit from police, social care etc;
* Has had CE concerns raised about them past in the 6 months;

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| **Person of concern** | |
| Last name |  |
| First name |  |
| Any other name known  (consider alias, nicknames, social media user names) |  |
| Date of birth (if known) |  |
| Current Address (if known) |  |
| Gender |  |
| Ethnicity |  |
| Any other information relating to the individuals origin or community connections  (for example, has moved from another local authority, or is crossing local authority borders, is staying with a family/families where there are children or vulnerable adults) |  |
| Nature of concern  (consider any patterns of behaviour including grooming, recruitment or alleged offences) |  |
| What is the source of your information? |  |
| Methods of transport for the adult and or/children  Please include any details about vehicles known to be owned/driven by the individual, any information about public transport routes that they may be using or facilitating for children) |  |
| If there are any safeguarding concerns for children, please confirm the dates of any referrals or safeguarding discussions that have taken place |  |
| Are you aware of any action or activity that is already in place or being planned to investigate and/or disrupt this individual. |  |

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